



THE AMERICAN COLLEGE, MADURAI

(An Autonomous Institution Affiliated to Madurai Kamaraj University)

Re-accredited (2nd Cycle) by NAAC with Grade "A", CGPA – 3.46 on a 4-point scale

Backlog Arrear Examination, March 2021

BCA 3234

ADVANCED EXCEL

Marks: 60

Time: 2 Hrs.

PART – A

Answer any FOUR questions:

(4 x 15 = 60)

1. Answer the following:
 - (i) Explain V-LOOKUP Function with example.
 - (ii) How do you create a pivot table? Explain with example.
2. Draw a neat sketch of MS Excel and explain in detail about Excel.
3. How will you consolidate the data in Ms Excel explain with example.
4. Discuss in detail about macros in excel.
5. Describe about the chart types in MS excel.
6. How to customize ribbon in Excel and explain the tab creation for the ribbon
